



Summary

Objective

Determining if lone working with young people is necessary, what to consider

Owner Rhea Duffy

Expert Jo Sherwood

Procedure

1.0 Is working by yourself with the young person the only option
UNASSIGNED

? Lone work with young person
UNASSIGNED

YES.... Continue

NO.... NEXT ACTIVITY

2.0 Find alternative to be working with other adults and young people
UNASSIGNED

3.0 Inform manager of your planned work, times etc
UNASSIGNED

4.0 Ensure Manager knows who you will be working with and where, emergency contacts of the young people and any relevant risk assessment or info, including knowledge of young people and families, behaviour etc
UNASSIGNED

5.0 Ensure space is public if possible, visible to others, well lit
UNASSIGNED

6.0 Inform manager when starting activity, finishing and safely home
UNASSIGNED

NOTE If leaving late at night or in dark, ensuring you are not alone if possible, or if so, inform manager or support person of your movements

Triggers & Inputs

TRIGGERS

None Noted

INPUTS

None Noted

Outputs & Targets

OUTPUTS

None Noted

PERFORMANCE TARGETS

None Noted

Process Dependencies

PROCESS LINKS FROM THIS PROCESS

None Noted

PROCESS LINKS FROM OTHER PROCESSES

None Noted

RACI

RESPONSIBLE

Roles that perform process activities

None Noted

Systems that perform process activities

None Noted

ACCOUNTABLE

For ensuring that process is effective and improving

Process Owner Rhea Duffy

Process Expert Jo Sherwood

CONSULTED

Those whose opinions are sought

STAKEHOLDERS

None Noted

STAKEHOLDERS FROM LINKED PROCESSES

None Noted

INFORMED

Those notified of changes

All of the above. These parties are informed via dashboard notifications.

Systems

None Noted

Lean

None Noted